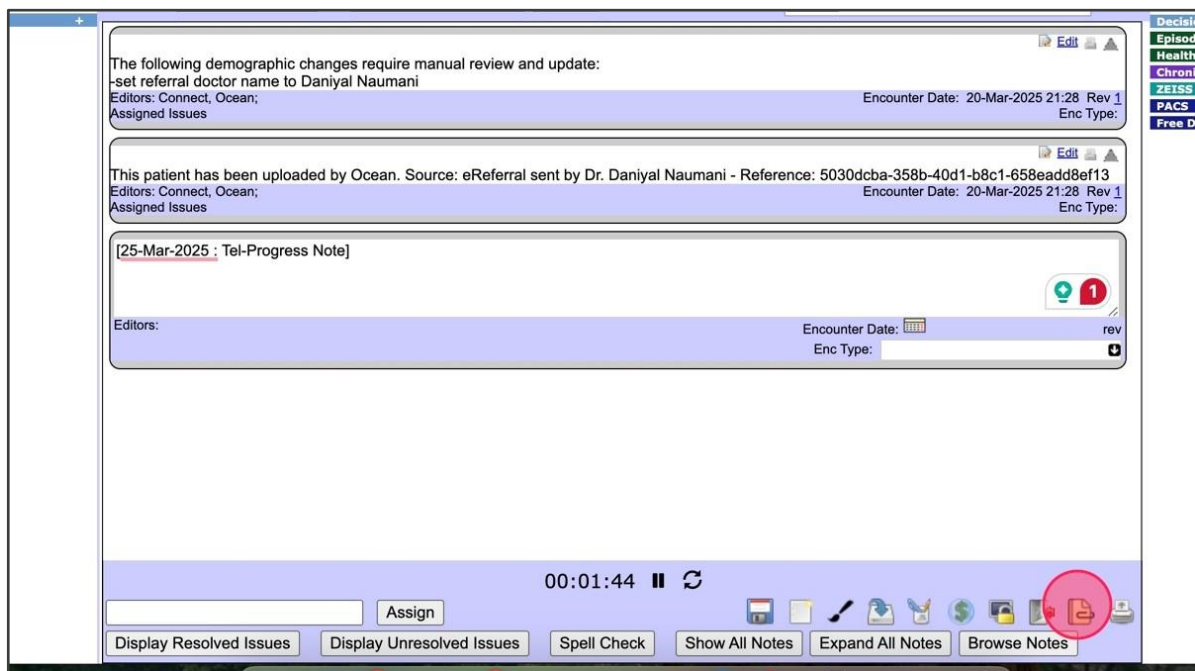


# Add an attachment to an existing eReferral in Oscar PRO

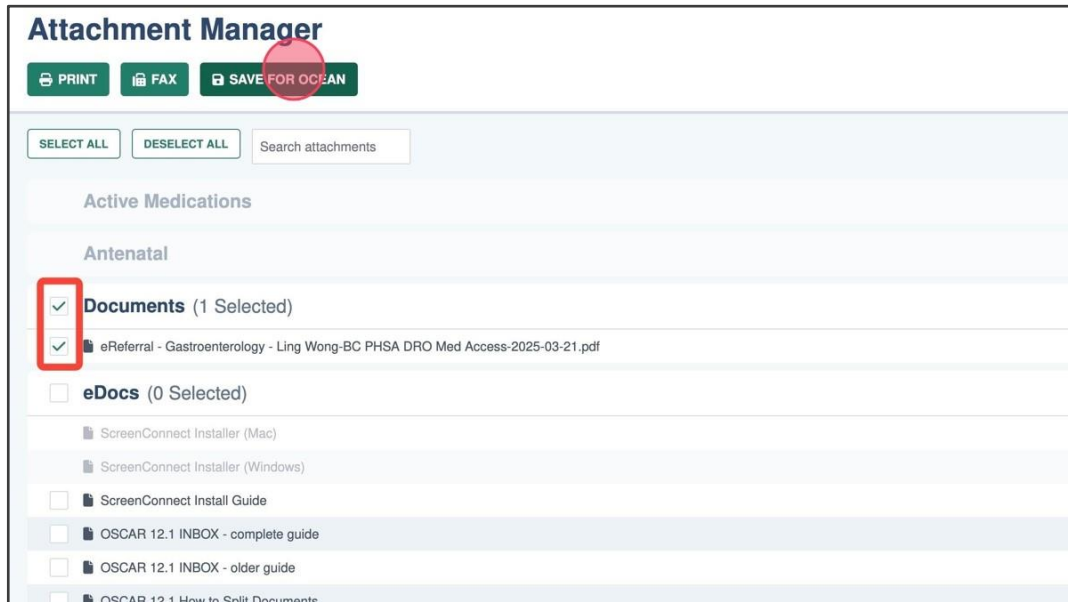
This guide walks you through the steps to add an attachment from the patient chart to an existing eReferral using Oscar PRO.

## Step 1: Save the attachment in the Attachment Manager

1. Log in to Oscar PRO and open the patient's chart.
2. Scroll down and click the **Attachment Manager** icon near the bottom of the page.



3. Select the attachments you want to include in the eReferral.
4. Click **Save for Ocean**.



**Attachment Manager**

PRINT FAX **SAVE FOR OCEAN**

SELECT ALL DESELECT ALL Search attachments

Active Medications

Antenatal

☒ **Documents** (1 Selected)

☒ eReferral - Gastroenterology - Ling Wong-BC PHSA DRO Med Access-2025-03-21.pdf

☐ **eDocs** (0 Selected)

ScreenConnect Installer (Mac)

ScreenConnect Installer (Windows)

☐ ScreenConnect Install Guide

☐ OSCAR 12.1 INBOX - complete guide

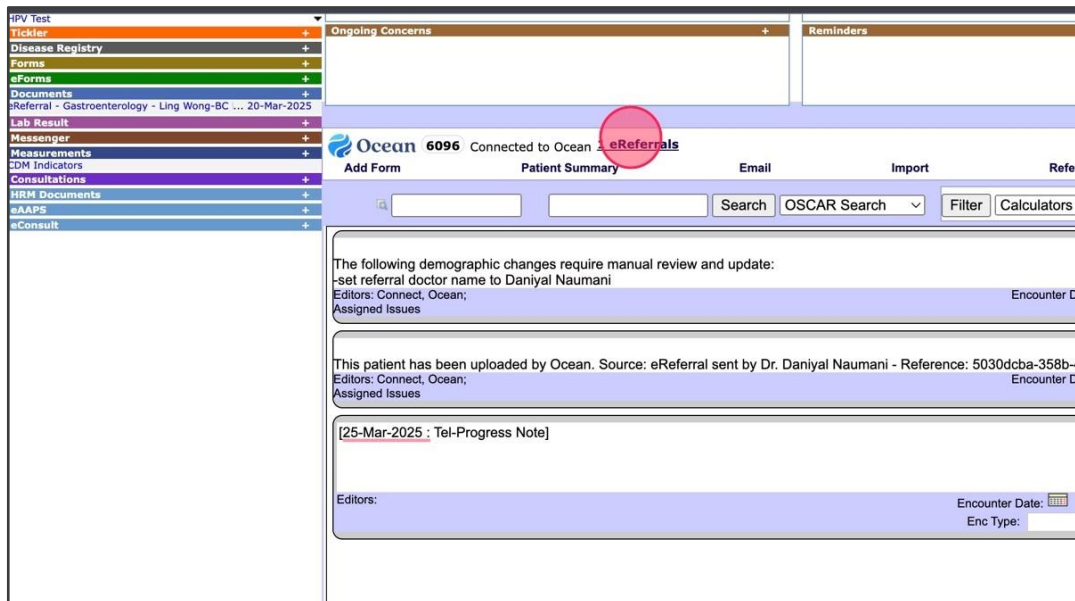
☐ OSCAR 12.1 INBOX - older guide

☐ OSCAR 12.1 How to Split Documents

- Note:** If it is your first time using the Attachment Manager, review the prompt, check **Don't show again** (optional), and click **OKAY**.

## Step 2: Open the patient's eReferral in Ocean

- From the **Ocean toolbar**, click the **# eReferrals** text to open the patient's dashboard.



HPV Test

Tickler

Disease Registry

Forms

Forms

Documents

eReferral - Gastroenterology - Ling Wong-BC ... 20-Mar-2025

Lab Result

Messenger

Measurements

IDM Indicators

Consultations

HRM Documents

eAAPS

eConsult

Ongoing Concerns

Reminders

**Ocean 6096** Connected to Ocean **eReferrals**

Add Form Patient Summary Email Import Refer

Search OSCAR Search Filter Calculators

The following demographic changes require manual review and update:

-set referral doctor name to Daniyal Naumani

Editors: Connect, Ocean; Assigned Issues Encounter D


This patient has been uploaded by Ocean. Source: eReferral sent by Dr. Daniyal Naumani - Reference: 5030dcba-358b-4

Editors: Connect, Ocean; Assigned Issues Encounter D

[25-Mar-2025 : Tel-Progress Note]

Editors: Encounter Date: Enc Type:

2. Find and click the eReferral you want to update.

**Ocean**

**Ling Wong**  
Ocean Ref #: 6096  
Aug 13, 1997 age 27  
8577889888  
604-889-8898 (H)  
604-889-8898 (B)  
604-889-8898 (M)

☒ Email Patient

**Active Referrals**  
Received  

Date Sent	Description	Referrer	Source Site	Provider
Mar 21, 2025 12:27 am	Gastroenterology	Dr. Daniyal Naumani	BC PHSA DRO Med Access	BC PHSA

Send eReferral

**eForms**

Add eForm...

**Notes**

eReferral from: Dr. Daniyal Naumani  
Billing # 12345  
[Referral Information](#)  
Priority: **Routine**  
Refer To: First Available Appointment

### Step 3: Attach and send the document

1. In the eReferral, click the **Add Attachments** button in the **Messaging** pane.

Gastroenterology - Test eReferral

HSA DRO Test for Oscar Pro  
Dr. Daniyal Naumani via eReferral on Mar 21, 2025 12:27 am (received Mar 21, 2025 12:28 am)

Referred by: Dr. Daniyal Naumani  
BC PHSA DRO Med Access  
3644 maguire street  
Windsor  
N9E 4V5  
Billing # 12345  
Professional ID 1234  
647-640-7222  
647-640-7222

Referral and status updates to:

Form Summary

**Information**  
**Routine**

First Available Appointment

Type: New Referral

**or Referral**  
Evaluation:  
al Pain  
- Upper

Warnings: **None**

Notes

New Note:

Add Attachments...

Messaging

To: Referrer (Dr. Daniyal Naumani / BC PHSA DRO Med Acc)

Add Attachments...

- In the pop-up window, select the attachment you saved earlier.

Select an Attachment

Choose an attachment:

Select Local File...

20250320212804\_Ling Wong-BCPHSADROMedAccess-2025-03-21.pdf

Messaging

To: Referrer (Dr. Daniyal Naumani / BC PHSA DRO Me)

Add Attachments...

- Click **Send** in the **Messaging** pane to send the attachment to the other party (Sender/Receiver).

## Provincial Digital Health and Information Services

Partnering with the BC health sector, providers and citizens

Attachments...

Dr. Daniyal Naumani / BC PHSA DRO Med Access)

Attachments...

20212804\_LingWong-BCPHSADROMedAccess-2025-03-21.pdf

Send

### TIP:

- Follow this [link to a related guide from Ocean](#) for more information

