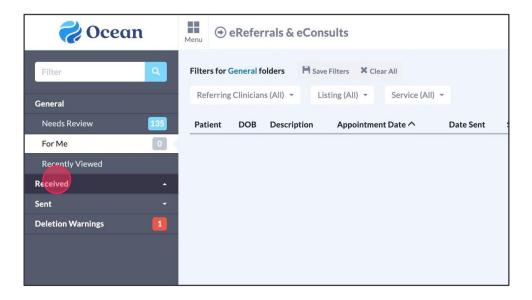
# Receive an eReferral on Ocean Web Portal

This guide walks you through the steps to review and accept a new eReferral using the Ocean web portal.

#### Step 1: Log in and access your inboxes

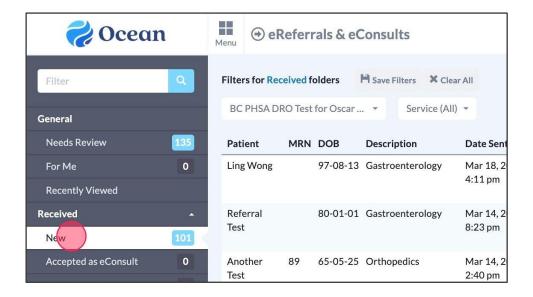
- 1. Sign in to your OceanMD user account.
- 2. On the left sidebar, click **Received** to expand your received inboxes if this is not already done.



### Step 2: View new eReferrals

1. In the **Received** section, click the **New** inbox.





2. A list of new eReferrals will appear.



## Step 3: Accept the eReferral

1. Click on a new eReferral from the list to review its details.





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2. Click **Accept** at the bottom of the referral. This will move the eReferral into your **Pending Booking** inbox.

