

# Update an eReferral after sending using web portal

This guide walks you through updating a previously submitted eReferral.

## Step 1: Open the eReferral

Find and click the eReferral you want to update

Ocean Ref #: 2119

Aug 13, 1997   age 27  
8577889888  
amitoz.brar1@phsa.ca

604-889-8898 (H)  
604-889-8898 (B)  
604-889-8898 (M)  
 Reminder Sent

**Active Referrals**

Received

Date Sent	Description	Referrer
Mar 21, 2025 3:36 pm	Allergy and Immunology	Amitoz Brar
Mar 20, 2025 11:40 am	Gastroenterology	Dr. Daniyal Naumani

## Step 2: Edit the referral form

Click the pencil icon next to **Referral information** in the **Referral Form Summary**

Referral Form Summary

**Referral Information**  
Priority: **Routine**

Refer To: First Available Appointment

Referral Type: New Referral

**Reason for Referral**  
Symptom Evaluation:  
Abdominal Pain  
GI Bleed - Upper

Clinical Warnings: **None**

**Patient Summary**  
Current Problem List: test  
Current Medications: test  
Allergies: test

### Step 3: Save changes

- Make the necessary updates to the referral form
- Click the **OK** button in the top right corner to save changes

File Edit View History Favorites Profiles Tab Window Help

https://ocean.cognisantmd.com/ocean/portal.html#/referrals/5030dcba-358b-40d1-b8c1-658eadd8ef13/edit?redirect=dashbo...

MRN: 17826 2119

Cancel

Name and Pronouns (if different than above)

Name Used: [Text Box]

Pronouns Used: ☐ He/Him ☐ She/Her ☐ They/Them ☐ Other (Specify)

Referral Information

Referral Priority: ☐ Routine ☒ Urgent ☐ Emergent

Describe Reason for Urgency: [Text Box]

Refer To: ☒ First Available Appointment ☐ Specific Specialist

Referral Type: ☒ New Referral ☐ Prior Visit to Gastroenterologist / Endoscopist ☐ Other (Specify)

Reason for Referral

Select all that apply \*

Symptom Evaluation:

☒ Abdominal Pain

Recommended Investigations: CBC, Ferritin, ALT, Alk Phos, Bilirubin, CRP, Lipase, Creatinine

Consider: Abdominal US or CT, anti-YTG

☐ Constipation

☐ Diarrhea More Than 14 Days

OK

**NOTE:** The receiver will be automatically notified that updates were made to the referral form.